

## **ESSENTIAL VOLUNTEERING INFORMATION COMMUNITY SERVICE HOURS SCHOOLS**

The Volunteer Application & Indemnity forms, accompanied with a copy of each learners Birth Certificate/ID needs to be returned to SANCCOB's Volunteer Coordinator prior to their first day of volunteering. Applications will not be considered without a valid proof of identification.

---

**Please note the following:**

**SHIFT INFORMATION**

Our shift times are as follows:

- ✓ Morning shift - 8-1pm - 5 hours
- ✓ Afternoon shift - 2-5pm - 3 hours

We require of all our volunteers to stay the full shift and can unfortunately not accommodate half or part shifts.

**VERY IMPORTANT**

- ✓ Learners must be 16 on the day of work.
- ✓ Learners will help with cleaning of pens, defrosting of fish as well as general maintenance in and around the centre. Should they decide to continue volunteering with SANCCOB after completion of their community service hours, only then will the staff teach them how to handle and feed sea birds.
- ✓ Once scheduled, please do not just not show up. Please contact me ahead of time should any specific learner not be able make it. We have an after hours answering machine. The organisation relies on their help for that day!
- ✓ SANCCOB is rehabilitation centre where we work with sick, injured and traumatised birds. Learners will be expected to act in a professional manner.
- ✓ SANCCOB reserves the right to ask a learner to leave at any time during a shift, should we deem it necessary.
- ✓ Only learners that have made arrangements with me personally will be accommodated.

**AVAILABLE DATES**

SANCCOB's busy time is in the winter months (June-Oct). We can however never predict when we will get busy, if at all. SANCCOB is a crises driven organization, which means that the amount of birds we have, can change overnight. This means that some days I might be able to accommodate more volunteers than others.

**Please feel free to contact me should you have any other questions.**

**Carolé Olivier**

**Volunteer Co-ordinator**

Tel. (021) 557 6155

E-mail: [carole@sanccob.co.za](mailto:carole@sanccob.co.za)

---